



Pokhara University
School of Engineering
CALL FOR APPLICATION (FEE-PAYING)

Graduate Programs

Guidelines to fill online application form

“Apply early to avoid last-minute issues.”

A. Before you start your application

1. Ensure you meet the **eligibility** criteria.
2. Ensure you have a valid Email ID and mobile number.
3. Ensure you have scan copies of your passport size photo and academic certificates (Grade 10 (SEE), 12(SLC) and Bachelor Degree or equivalent).

B. Registration

1. Go to Online Application portal <https://entrance.pusoe.edu.np>.
2. Create your account using your valid email.
3. You will get an email and from the link verify your account.

C. Fill up you form

1. After registration completion, login into your user account using your email and password.
2. Fill up the form as stated there.
3. Provide all valid information including your contact number which will be used to communicate with you.
4. Upload the scan copies of your documents which must be clear (non-blurry).
5. For the proof of payment, upload the screenshot of the transaction record of your online payment. We prefer the transaction record of your online payment in pdf format). Be sure that you pay not less than **NRs 2500**. Re-check all details before paying the fee; it is non-refundable.
6. Provide the correct information and upload only relevant documents.

D. Quality of your passport size photo

- Photo must be recent, clear and must be in right orientation as shown in below:

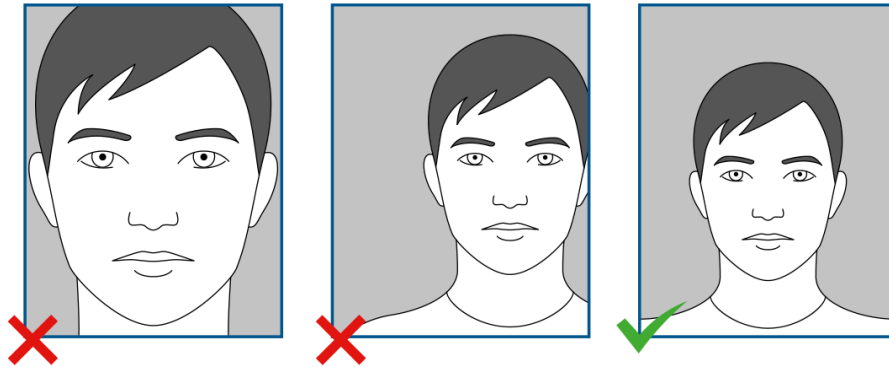


Figure :- From left to right: 1. Head not shown in full. 2. Head not centred. 3. Correct.

E. Online payment procedure

- Open and login into your mobile banking app on your smartphone.
- Use the "Scan" feature to scan the QR code provided for online payment.
- Enter the payment amount equal to NRs 2500.
- Verify the details and authorize the payment.
- Save Confirmation:** Either take a screenshot or download the payment slip.
- Upload the Payment Slip** in the designated section.

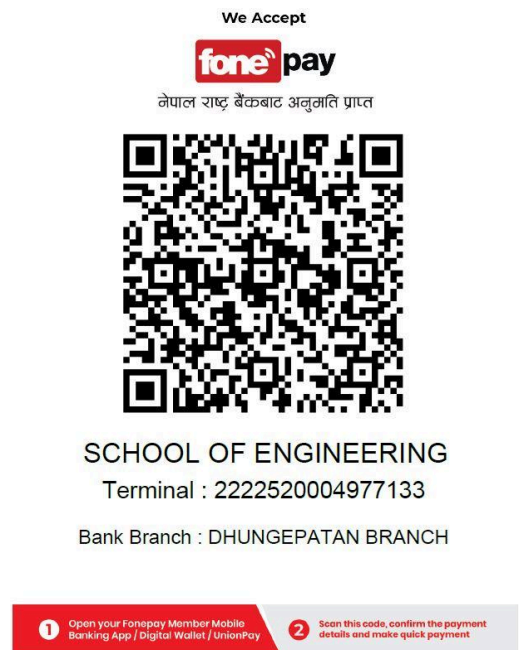


Figure: QR code for payment

F. Categories of Programs and Entrance Exam Time

The graduate programs in the admission call are divided into five different categories based on the similarities on the syllabus of those programs. For example the Master of Computer Engineering and MSc. in Computer Science have the same syllabus and therefore they fall under the same category “A”. An applicant can apply to the another compatible category only based on the eligibility criterion. For example the applicant who applied for Master of Computer Engineering can also apply for MSc. Bioinformatics but not for MSc in Structural Engineering.

SN	Programs	Intake Capacity	Category	Time
1	Master of Computer Engineering	13	A	10:00 AM – 1:00 PM
2	M.Sc. in Computer Science	13		
3	M.Sc. in Structural Engineering	13	B	10:00 AM – 1:00 PM
4	M.Sc. in Sanitary Engineering	13		
5	M.Sc. in Bioinformatics	13	C	2:00 PM – 5:00 PM
6	M.Sc. in Electrical Engineering in Power System	13	E	10:00 AM – 1:00 PM
7	M.Sc. in Construction Management	17	F	2:00 PM – 5:00 PM

An applicant needs to pay an application fee of NRs 2500/- for each category he has applied for.

The Entrance Exam will be in two shifts. The applicants of categories A, B and E must attend the entrance exam of the first shift (10:00AM to 1:00PM). The applicants of categories C and F must attend the entrance exam of the second shift (2:00 to 5:00PM).

Notes:

- 1. The Entrance Committee 2081's (Master Program) decisions are the final in all matters.*
- 2. Providing false information will result in cancellation and possible criminal action.*