

POKHARA UNIVERSITY
School of Engineering
Guidelines for Admission for Graduate Programs
(Fee Paying)

The School of Engineering (SoE) invites online applications for the admission in fee paying for the admission on its graduate programs. Interested and eligible candidates can apply for the application via an online portal <https://entrance.pusoe.edu.np/>.

1. Intake Capacity (Fee Paying)

Table 1: Intake capacity of graduate programs

SN	Programs offered	Total Intake Capacity	Fee-paying Quota	Scholarship Quota
1	Master of Computer Engineering	15	13	2
2	M.Sc. in Computer Science	15	13	2
3	M.Sc. in Disaster Risk Engineering and Management	15	13	2
4	M.Sc. in Hydropower Engineering	15	13	2
5	M.Sc. in Structural Engineering	15	13	2
6	M.Sc. in Sanitary Engineering	15	13	2
7	M.Sc. in Bioinformatics	15	13	2
8	M.Sc. in Electrical Engineering in Power System	15	13	2
9	M.Sc. in Construction Management	20	17	3
	Total	110	95	15

Note: SoE will admit only a fee-paying quota.

2. Call for Application

1. The Admission Committee calls for applications for entrance examinations.
2. The Admission Committee conducts the entrance examination.
3. The Admission Committee publishes a merit-list of passed candidates.

4. The Admission Committee provides a deadline for correction of published merit-list and again publishes revised updated merit-list (if required).
5. The Admission Committee informs all the passed candidates via notice (published in the official website of university <https://pu.edu.np>) for the first spot-admission.

3. Eligibility Criterion

To apply for the graduate programs offered at SoE, the applicant must meet the following criterion for the stated program:

S.N.	Program	Eligibility Criteria
1	Master of Computer Engineering	▪ Bachelor's degree in Computer Engineering or its equivalent from recognized University/ Institutions. ▪ Minimum CGPA 2.0 in bachelor level exam from Pokhara University or Minimum 2nd division or equivalent grade in the bachelor level exam from another university / institution.
2	M.Sc. in Computer Science	▪ Bachelor's degree in any branch of Engineering, computer science and B. Sc. (Physics/Statistics/Math) or its equivalent from a recognized University/ Institution. ▪ Minimum CGPA 2.0 in bachelor level exam from Pokhara University or Minimum 2nd division or equivalent grade in the bachelor level exam from another university / institution.
3	M.Sc. in Structural Engineering	▪ Bachelor's degree in Civil Engineering and Civil and Rural Engineering or its equivalent from recognized University/ Institutions. ▪ Minimum CGPA 2.0 in bachelor level exam from Pokhara University or Minimum 2nd division or equivalent grade in the bachelor level exam from another university / institution.
4	M.Sc. in Sanitary Engineering	▪ Bachelor's degree in Civil Engineering, Civil and Rural Engineering, Hydropower Engineering, Environmental Engineering or equivalent from recognized institutions. ▪ Minimum CGPA 2.0 in bachelor level exam from Pokhara University or Minimum 2nd division or equivalent grade in the bachelor level exam from another university / institution.
5	M.Sc. in Disaster Risk Engineering and Management	▪ Bachelor's degree in Civil Engineering, Civil & Rural Engineering and Architecture or an equivalent degree from recognized institutions. ▪ Minimum CGPA 2.0 in bachelor level exam from Pokhara University or Minimum 2nd division or equivalent grade in the bachelor level exam from another university / institution.

6	M.Sc. in Hydropower Engineering	▪ Bachelor's degree in Civil Engineering, Civil and Rural Engineering and Hydropower Engineering or its equivalent from recognized University/ Institutions. ▪ Minimum CGPA 2.0 in bachelor level exam from Pokhara University or Minimum 2nd division or equivalent grade in the bachelor level exam from another university / institution.
7	M.Sc. in Bioinformatics	▪ Bachelor's degree in Basic Sciences, Computer Science, Information Technology, Computer Engineering, Medical Lab Technician, Pharmacy, Microbiology, Biochemistry, Biotechnology Public Health. Nursing, BDS, MBBS or equivalent degree from recognized University/ Institution ▪ Minimum CGPA 2.0 in bachelor level exam from Pokhara University or Minimum 2nd division or equivalent grade in the bachelor level exam from another university / institution.
8	M.Sc. in Electrical Engineering in Power System	▪ Bachelor's degree in Electrical Engineering/ Electrical and Electronics Engineering or its equivalent from recognized University/ Institution. ▪ Minimum CGPA 2.0 in bachelor level exam from Pokhara University or Minimum 2nd division or equivalent grade in the bachelor level exam from another university / institution.
9	M.Sc. in Construction Management	▪ Bachelor's degree in Civil Engineering, Civil and Rural Engineering, Hydropower Engineering and Architecture or its equivalent from a recognized University/ Institution. ▪ Minimum CGPA 2.0 in bachelor level exam from Pokhara University or Minimum 2nd division or equivalent grade in the bachelor level exam from another university / institution.

4. Required Documents for Admission

Successful candidates are required to bring the following documents during the spot-admission at the SoE:

1. Original citizenship certificate and its one copy in case of Nepalese citizen / original passport and/or national identity card and its one copy in case of foreign candidates.
2. Original certificates- transcript, degree certificate and character certificate and their respective copy of SEE (10 Class) or equivalent, SLC (12 Class) or equivalent and bachelor degree.
3. Candidates who have graduated from foreign boards must submit equivalent certificates from NEB/CDC.
4. Passport size photo- 2 copies.
5. Application form (duly-filled) provided by the SoE during the spot-admission.

6. A Bank counter will be available at the school of Engineering during the spot admission. Candidates are required to deposit the stated admission fee in the Bank counter during the spot-admission and include the proof of payment in your documents.
7. Letter of official sponsorship from the organization/institution for sponsored students.

5. Spot-Admission Procedure

In order to make the admission process effective, transparent and systemic, the SoE follows the merit-based **spot-admission process**.

- a. Candidates or guardians must visit SoE on the notified day and time with original academic certificates and other documents stated in section 4.
- b. A counseling room will be assigned for the Candidates or guardians based on rank to make them prepare for the spot admission.
- c. Candidates or guardians will be provided an admission form to fill up all necessary information during the spot admission and must fill the form.
- d. Candidates or guardians will be called rank-wise for admission from the published merit-list and time schedule.
- e. After completing the admission, candidates will be provided an admission confirmation document. The candidate now becomes a student of the SoE.
- f. This is to be informed that admission of a program will be automatically canceled if the minimum number of fee-paying students according to the rules of Pokhara University does not meet.

If the fee-paying students' seats are not fulfilled on first spot admission; the notice of second spot admission will be published on the same day after the completion of the first spot admission. The second spot admission will also follow the same procedure like the first spot admission does and so on.

6. Admission Cancellation and Refund

Carefully read the following rules and conditions regarding to the cancellation of admission if it is required:

1. While verifying submitted documents with original documents, if the obtained marks or other information or name published in merit-list due to any mistake are found to be different, then admission of candidate will be cancelled. Even if a candidate gets admitted, and finds such a mistake, admission of that candidate will be cancelled.
2. After commencement of class in school, if the student is absent up to 15 days without information as well as appropriate reason and also fails to fill-up PU registration form; then the admission will be cancelled. New admission list based on merit will be published for

the remaining candidates of the first merit-list and seats of the student will be replaced by new candidates. If candidate/s is/are not available from the first merit-list, admission recall notice will be published for interested candidate/s and admission will be done in merit base.

3. In case a student desires to withdraw admission for any reason prior to the orientation class at the SoE, 50% of the tuition fee and the student deposit will be refunded. Conversely, if a student wishes to cancel admission after the orientation class at the school, only the deposit amount will be subject to a refund. Original migration certificate will be recommended to return for the student who duly follows the rule of cancellation of admission.
4. The student who is admitted in any school/college under FST can re-join/re-admit for the lapsed/dropped out year/semester of the academic program with condition. The seat must be available in the program for the year/semester that the student wants to rejoin. The student must duly submit an application with appropriate reason clarifying about the lapsed/dropped out year/semester of the academic program prior to 15 days of commencement of class in school/college. This provision will not be valid for the new admission process and first semester. Admission of such students will be canceled.

7. Fee structure

The summary of the total fee amount required in the 2 years for graduate programs is summarized in Table 2.

Table 2: Program-wise Total Fee Amount in 2 Years

SN	Program Name	Total Fee	Deposit Amount
1	Master of Computer Engineering	4,51,000	20,000
2	M.Sc. in Computer Science	4,51,000	20,000
3	M.Sc. in Structural Engineering	5,05,000	20,000
4	M.Sc. in Sanitary Engineering	4,69,000	20,000
5	M.Sc. in Disaster Risk Engineering and Management	4,51,000	20,000
6	M.Sc. in Hydropower Engineering	4,51,000	20,000
7	M.Sc. in Bioinformatics	5,07,400	20,000
8	M.Sc. in Electrical Engineering in Power System	4,51,000	20,000
9	M.Sc. in Construction Management	4,51,000	20,000

8. Contact Details

SN	Program Name	Coordinator/ Contact person	Contact no
1	Master of Computer Engineering	Dr. Udaya Raj Dhungana	9856022837
2	M.Sc. in Computer Science	Dr. Udaya Raj Dhungana	9856022837
3	M.Sc. in Structural Engineering	Dr. Hemchandra Chaulagain	9842026802
4	M.Sc. in Sanitary Engineering	Er. Santosh Khanal	9843427687
5	M.Sc. in Disaster Risk Engineering and Management	Dr. Rajib Pokharel	9851221795
6	M.Sc. in Hydropower Engineering	Prof. Dr. Binaya Kumar Mishra	9858088566
7	M.Sc. in Bioinformatics	Mr. Madan Baral	9856011528
8	M.Sc. in Electrical Engineering in Power System	Dr. Ananta Adhikari	9841470706
9	M.Sc. in Construction Management	Er. Sundar Adhikar	9856037004